COUNCIL MEETING

Friday, November 29, 2024
Hybrid Meeting

Attendance (In-Person):	Siu Ming Kwok, Jody-Lee Farrah, Candice McClean, Audrey Kent Toni Harrison, Noreen Majek,
Attendance (Zoom):	Peter Baylis, Katie Richardson, Daryl Pamplin, Samuel Mammen, Dayirai Kapfunde, Allen Billy, Trevor Liskowich, Keslin Park, Suzanne MacKinnon (p.m. only), Brad Pickering (1 hour)
Regrets:	Liz Goldie, Geraldine Smith,
Guest Attendees:	Jacquie Lesperance & Laura Delfs

Peter Baylis, Vice President and acting Chair called the meeting to order at 9:00 a.m. Quorum was confirmed. Siu Ming will resume Chair upon arrival at the meeting.

Peter Baylis provided the land acknowledgement.

1.0 Welcome

Siu Ming Kwok welcomed all Council members ACSW staff, and guest, Jacquie Lesperance, JSL Consulting and Laura Delfs (past council member).

2.0 Agenda Approval

Peter Baylis noted that agenda items would be dealt with as appropriate throughout the meeting to accommodate both guest arrivals and the President arrival.

Motion: To approve the Agenda for November 29, 2024

Motion Approval: Katie Richardson
Second: Daryl Pamplin

CARRIED (unanimous)

2.1 Approval of Minutes – September 13, 2024

Motion: To approve the minutes of September 13, 2024, with one correction on page 3 of Katie Richardson's name spelling.

Motion Approval: Trevor Liskowich
Second: Katie Richardson

CARRIED (unanimous)

3. Governance Business

3.1 President's Report

The President's report for November 2024 was presented by Siu Ming Kwok as provided in the council package.

Motion: **To accept the President's report for November 2024 as presented.**

Motion Approval: Katie Richardson
Second: Brad Pickering

CARRIED (unanimous)

3.2 Treasurer Report

Daryl Pamplin, Treasurer presented the Treasurer report for November 2024.

Motion: **To accept the Treasurer's report for November 2024 as presented.**

Motion Approval: Samuel Mammen
Second: Trevor Liskowich

CARRIED (Unanimous)

3.2.1 Financial Statements – August, September, and October 2024

Motion: **To accept the August, September and October 2024 financial statements as presented.**

Motion Approval: Katie Richardson
Second: Allen Billy

CARRIED (unanimous)

3.2.2 Capital Budget Statements – August, September, and October 2024

Motion: **To accept the August, September, and October 2024 capital budget statements as presented.**

Motion Approval: Trevor Liskowich
Second: Katie Richardson

CARRIED (unanimous)

3.2.3 Project Funding

Daryl Pamplin presented the agenda item report #3.2.3 titled "Project Funding" on behalf of the Finance Committee.

Motion: **It is moved that the Alberta College of Social Workers Council approve contingency funds in the total amount of $179,000, with $169,000 designated to the operating budget and $10,000 designated to the capital budget, for project funding as proposed in the draft 2025 budget.**

Motion Approval: Katie Richardson
Second: Allen Billy

CARRIED (unanimous)

3.2.4 RMS Proposal Approval

Daryl Pamplin presented the agenda item report #3.2.4 titled "RMS Selection Approval" on behalf of the Selection Committee.

Motion: **It is moved that the Alberta College of Social Workers Council approves the recommendation from the Finance Committee and the RMS Selection Committee to accept the preferred vendor proposal for a new regulatory management system.**

Motion Approval: Samuel Mammen
Second: Brad Pickering

CARRIED (unanimous)

Motion: **It is moved that the Alberta College of Social Workers Council approves the Executive Director & Registrar to authorize and complete a service contract with the preferred vendor for a new Regulatory Management System.**

Motion Approval: Samuel Mammen

Second: Brad Pickering

CARRIED (unanimous)

3.2.5 Budget Approval 2025

Daryl Pamplin presented the 2025 Draft Budget on behalf of the Finance committee.

Motion: **It is moved that the Alberta College of Social Workers Council approve the 2025 ACSW Operating Budget as proposed.**

Motion Approval: Katie Richardson
Second: Allen Billy

CARRIED (unanimous)

Motion: **It is moved that the Alberta College of Social Workers Council approved the 2025 ACSW Capital Budget as proposed.**

Motion Approval: Katie Richardson
Second: Trevor Liskowich

CARRIED (unanimous)

Siu Ming joined the meeting at 10:00 a.m. and took over as Chair. A brief break was called. Reconvened at 10:12 a.m. Quorum established. Siu Ming Kwok as President, welcomed Laura Delfs (previous public member of Council) to the meeting and thanked her for her over six years of service to the ACSW. Jody-Lee Farrah highlighted the enormous and valuable contributions that Laura made over her time on council. A certificate of appreciation and a small gift were extended to Laura. Laura left the meeting after the presentation.

3.3 Executive Director & Registrar Report

Jody-Lee Farrah, Executive Director & Registrar, provided the Executive Director & Registrar report for November 2024.

Motion: **To accept the Executive Director & Registrar report for November 2024 as presented.**

Motion Approval: Daryl Pamplin
Second: Peter Baylis

CARRIED (unanimous)

3.3.1 Professional Liability Insurance Action Plan

Motion: **It is moved that the Alberta College of Social Workers Council approve five (5) million dollars ($5,000,000) as the minimum amount for professional liability insurance coverage.**

Motion Approval: Dayirai Kapfunde
Second: Trevor Liskowich

CARRIED (unanimous)

Motion: **It is moved that the Alberta College of Social Workers Council approves the proposed professional liability insurance recommendations and action plan.**

Motion Approval: Katie Richardson
Second: Peter Baylis

CARRIED (unanimous)

3.4 Governance Revision Project Update

Jaquie Lesperance, JSL Consulting, reviewed the status report presented to the council and received affirmation from council that the status report provided information they required.

3.4.1 Governance Policy Framework

Motion: **It is moved that the Alberta College of Social Workers Council approved the proposed Governance Policy Framework.**

Motion Approval: Katie Richardson
Second: Peter Baylis

CARRIED (unanimous)

3.4.2 **Bylaw Amendment – Section 5 (a) and (b)**

Motion as per AIR:

It is moved that the Alberta College of Social Workers approve the amendment to bylaw s.5 (a) (b) as follows:
Composition
s5. Council shall consist of
(a) Five (5) regulated members elected in accordance with these Bylaws:
Four (4) elected members, and one (1) Chairperson of the Indigenous Social Work Committee;

(b) Five (5) public members required to be appointed by the Lieutenant Governor in Council in accordance with the Act; and

Motion Approval: Peter Baylis
Second: Daryl Pamplin

NOT CARRIED per Friendly Amendment

After discussion and consensus by council it was agreed to a friendly amendment to the motion and as such a new motion was tabled for consideration.

Motion: **It is moved that the Alberta College of Social Workers approves the amendment to bylaw s.5 (a) (b) as follows:**
Composition
s5. Council shall consist of
(c) Six (6) regulated members elected in accordance with these Bylaws:
Five (5) elected members, and one (1) Chairperson of the Indigenous Social Work Committee;

(d) Six (6) public members required to be appointed by the Lieutenant Governor in Council in accordance with the Act; and

Motion Approval: Daryl Pamplin
Second: Peter Baylis

CARRIED (1 objection)

The council paused for lunch at 12:15 p.m. with the agreement that the meeting would commence at 1:15 p.m.

The quorum was reestablished at 1:18 p.m.

3.4.3 Nominations and Recruitment Committee Appointments

Motion: **The ACSW Council approves the appointment of Ayodeji Adetimehin, SWDip, RSW, Shanika Donalds, MSW, RSW, Mabel Lam (Mei Po), BSW, RSW, and Benby Gervacis Areeckal, MSW, RSW, regulated members in good standing, to the Nominations and Recruitment Committee for a three (3) year term.**

Motion Approval: Daryl Pamplin
Second: Dayirai Kapfunde

CARRIED (unanimous)

3.4.4 Council Nominations Criteria

Motion: **It is moved that the Alberta College of Social Workers Council approve the 2025 Council Candidate Nomination and Evaluation Criteria, establishing competencies for the 2025 Council election slate of candidates.**

Motion Approval: Katie Richardson
Second: Peter Baylis

CARRIED (Unanimous)

4.0 Regulatory Business

4.1 Professional Conduct Report

Jody-Lee Farrah presented the Professional Conduct Report for November 2024 on behalf of the Professional Conduct department.

Motion: **To accept the Professional Conduct report for November 2024 as presented.**

Motion Approval: Peter Baylis
Second: Katie Richardson

CARRIED (unanimous)

4.2 Legislative Committee (Standing Items)

4.2.1 Competence Committee –

4.2.1.1 Competence Committee Appointment

Motion: **It is recommended that the ACSW Council approve the appointment of Patricia Samson, MSW, RSW, registrant in good standing, to the Competence Committee for a three (3) year term.**

Motion Approval: Katie Richardson
Second: Peter Baylis

CARRIED (1 abstention)

4.2.2 Clinical Committee

4.2.2.1 Clinical Committee Appointments

Motion: **It is recommended that ACSW Council approves the recommendation of the Clinical Committee to appoint Gita Ward, MSW, RCSW, Danielle Olivier, RCSW and Helen Boukos, RCSW, all members in good standing, to the Clinical Committee for a three (3) year term.**

Motion Approval: Katie Richardson
Second: Daryl Pamplin

CARRIED (Unanimous)

4.2.3 Professional Social Work Education (PSWEC) Committee

Jody-Lee Farrah presented the PSWEC report for November 2024 on behalf of the Professional Social Work Education Committee.

Motion: **To accept the PSWEC report for November 2024.**

Motion Approval: Daryl Pamplin
Second: Peter Baylis

CARRIED (unanimous)

4.2.4 Registration Committee – No Business

4.2.5 Discipline Committee –

4.2.5.1 Affirmation of new Public Members for Hearing Tribunals and CRCs.

Motion: **That ACSW Council affirms the following public members to the Membership List for use in ACSW Hearing Tribunals and Complaint Review Committees.**

Avril Colenutt	**Barbara Boyer**	**Brett Huculak**
Deborah Gust	**Geoffrey Coombs**	**Georgeann Wilkin**
Iqra Nazir	**Judy Tran**	**Kathryn Hilsenteger**
Kent Pallister	**Laurel Sherret**	**Leanne Axelsen**
Naeem Ladhani	**Shirley Pate**	**Peter Sherstan**

Motion Approval: Trevor Liskowich
Second: Peter Baylis

CARRIED (Unanimous)

4.3 Appointment – Complaints Director

Motion: **That the ACSW Council approve the appointment of Keslin Park, BSW, RSW, a member in good standing, as Complaints Director of the Alberta College of Social Workers.**

Motion Approval: Daryl Pamplin
Second: Peter Baylis

CARRIED (unanimous)

5.0 Membership Business

5.1 Professional Practice Report

Jody-Lee Farrah presented the Professional Practice report for November 2024 on behalf of the Professional Practice Team.

Motion: **To accept the Professional Practice report for November 2024 as presented.**

Motion Approval: **Daryl Pamplin**
Second: **Peter Baylis**

CARRIED (unanimous)

Motion to adjourn was made by Daryl Pamplin at 2:28 p.m.

Signed by:

Siu Ming Kwok   K Richardson

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Siu Ming Kwok (Chair)   Katie Richardson, Secretary